

Kayla Robison called the meeting to order at 6:00 pm. Board members present were, Hannah Dowding, Kayleen Bell, Lora Smith, Kayla Robison, Tori Fischer, Colin Misrasi, Melissa Larson and Wayne Henderson. The minutes from November 3, 2021 were reviewed. Collin moved, and Tori seconded, that the minutes be approved, motion passed unanimously.

City Report: City representative was not in attendance, we look forward to a new person with fresh ideas.

Teen Programming: Two activities since last meeting- game night in November with 21 teens. White elephant game/Christmas party was joined by the RCYC and leaders with 31 teens. About 25 people are receiving direct messages about activities. A message was sent out through parlant before the December activity. Tori is planning to continue monthly activities through April.

RCYC Update: Youth council started regular meetings and will have elections next month. Colin and Hannah have been attending teen activities

PBS Kids Marathon: Slightly lower numbers than last year, Big J's upgraded the prize from ice cream cone to a milkshake. Total participants: 79 who had the full 600 minutes. 116 came to the library to pick up a free book. Communicate to families next year that the goal is 600 minutes, so if a day is missed they can still earn the prize.

Summer Reading: Lora and Melissa went to Roy for the summer reading seminar. Bookmark designs are done. Bookmark will be used in place of the bingo cards to try to help people keep track of it through the summer. Getting close to being ready.

Update on donations: Visit with a handful of libraries and people- goal to double the visits now that football season is over. 3-4 ideas, but Wayne wants to talk to more people and get better/more ideas. Our library looks so nice with our limited space compared to some others he has visited. Ideas for soliciting donations (without being to solicitous): nice plaque on objects that have been paid for by donations, "_____ made possible by friends of the library- to become a friend of the library, see the front desk" card on objects, etc.

Directors Report:

- Passed budget around so all members could see.
- \$4,600 for community library enhancement fund grant- _____. "Library of things"- Lora went through the cookbooks, got rid of old ones and got some new ones. Items to be checked out with the cookbooks (example- popsicle cookbook and popsicle maker on display to get people into that section).
- Tech-take-out section with Chrome Kits.
- Redoing signage on that side with some new books. New printer if no grant.
- Still working on library cards- 700/800 are done. Goal to finish by March by working on Saturdays.
- Flyer for when people open a new account at the library to help people know more about what is offered by the library. Summer reading goals will also include references to materials offered at the library.
- Feedback about the library:
 - Hannah- Book Buzz- multiple copies to avoid guilt for people who are worried about checking out the book on display
 - Colin- light and quiet downstairs, preschool play-kits are really fun, books on display were intriguing, very organized, didn't feel crowded or like things were packed in, upstairs floor is very creaky but it's an old library
 - Melissa- signs are nice, downstairs is very open and inviting

- Training- Lora previewed some and ruled them out as not super helpful for the board. Lora will email everyone with an assignment for each person to read and report to the board.
- Summer reading- do we need to know story walk numbers? No grants are associated with the story walk. Numbers might help us know if it is worth the time of the people to put it together. Add to survey.
- Working on tech-takeout and updating discovery kits. Grant has to be spent by the end of June.
- Robotics class starts Wednesday, January 19, from 6-7 PM in the basement of the library. Info went out through the newsletter and PTA. Need enough kids to sign up- 12 is the ideal number, only 3 have signed up so far. Justin will send it out through parlant. Have kids who are signed up invite others.
- Lora is bringing back baby/toddler story time- starting Thursday, January 13. Try out the afternoon time (2:00 PM), but concerns about nap time and end of school day.
- Timing for moving into a new library space probably isn't very good post-COVID, but we have a lot of resources for such a small community.

Kayleen- Ideas for use of the community building or even library for moms with kids that are not in school, could it be turned into a type of indoor park? Something for parents to do with little kids that is more for play. Lora mentioned that baby/toddler story time can be something like that, but Lora will talk to Jeremy about plans for something like this in a future library space.

ChromeKit Policy Review: Reviewed the first page of the policy that we went over last meeting. We then reviewed the second and third pages of the policy.

2nd bullet point in "Borrowing Devices from the Library" section

*Hold requests will be fulfilled for the devices and their accessories, and then available on a first come, first served basis.

Motion to approve changes made to the ChromeKit Policy by Colin, and seconded by Melissa.

Richmond Public Library Open Meetings Policy Review: No changes/questions. Motion to approve made by Wayne, and seconded by Melissa.

Next meeting March 2, 2022

The meeting was adjourned at 7:22 p.m.

Submitted board volunteer hours

Draft date: January 5, 2022

Approved date:

Wednesday, March 2, 2022

Prepared by Tori Fischer