

**RICHMOND CITY COUNCIL**

**AUGUST 17, 2023**

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, August 17, 2023. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Terrie Wierenga.

The following Council Members were in attendance: Tucker Thatcher, Terrie Wierenga and Amber Ervin.

Lyle Bair attended a portion of the meeting telephonically.

Kelly Crafts was excused.

City Administrator Jeremy Kimpton, City Treasurer HollyJo Karren, City Engineer Weston Bellon and City Recorder Justin Lewis were also in attendance.

VISITORS: Geraldine Hansen, Terri White, Kirt Sadler, Ryan Busenbark, Cindy Allen, Joel Draxler, Jay Bair, Julie Cook, Kaitlyn Davis, Sherrie Davis, Brock Meacham, Cortney Davis, Alia Mecham

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JULY 25, 2023.**

\*\*\*A motion to approve the July 25, 2023 city council meeting minutes was made by Tucker, seconded by Terrie and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

**RECOGNITION OF YOUTH COUNCIL MAYOR KAITLYN DAVIS.**

**AMBER:** Our Richmond City Youth Council Mayor Kaitlyn Davis recently graduated from high school. She has been involved in the program for five years. I believe the other youth council members seeing their mayor recognized and rewarded encourages them to stick with the program and strive to make a difference in their community a priority. Kaitlyn was such a big help and was the ultimate example to our youth group. Always guiding and such a steady presence. Always with a smile on her face. She had many great ideas, attended, and led every meeting this past year and some during previous years. Kaitlyn made changes to the Hamburger Stand, attended every day it was open, and made things run smoothly this year. She contacted Texas Roadhouse and initiated their kindness to provide meals to our Veteran's Day dinner at no cost to the city this past year. Also, adding a service day by cleaning up for Sub for Santa. She was involved helping pack up an entire gymnasium and taking boxes of all items to the storage shed and storing them for next year. These were just a few examples. Her desire was to do as much as she could to keep all of the youth involved. She will be greatly missed.

**MAYOR:** Kaitlyn we would like to present you with this scholarship payment to help you further your education and thank you for your service to the city.

**DISCUSSION WITH A REPRESENTATIVE OF THE LITTLE LAMBS OF UTAH REGARDING DIAPER NEEDS AWARENESS WEEK.**

**JULIE COOK:** I work with Little Lambs of Utah. I would like to present some information on diaper needs awareness week.

One in two U.S. families with young children struggle to afford diapers.

DIAPER NEED:

- Impacts 47% of U.S. families with young children, a sharp increase since 2010.
- Forces 46% of families to cut back on other essentials including food and utilities.

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- Is linked to stress and worries about parenting for 70% of parents who experience diaper need.
- Impacts hunger, 28% of parents experiencing diaper need reported skipping meals to afford diapers.

### DIAPER NEED FORCES FAMILIES TO CUT BACK ON OTHER ESSENTIALS.

- 46% of families reported reducing other expenditures to afford diapers.
- 56% cut back on entertainment.
- 35% cut back on food.
- 19% cut back on utilities.

Diaper need results in parents missing work and losing wages. Twenty-five percent of parents and caregivers with diaper need reported having to miss work or school because they did not have enough diapers to drop their child off at childcare, and reported missing, on average, 5.1 workdays in the past 30 days. This represents a loss of \$296 per month for a parent earning the federal minimum wage of \$7.25 per hour.

**MAYOR:** Where does your funding come from? How can we help?

**JULIE:** Donations.

**MAYOR:** From people residing in Cache Valley?

**JULIE:** Mostly. We work with Baby to Baby which is a Los Angeles based organization and are nationwide. They help with items like strollers and playpens.

**MAYOR:** Are donations accepted through the website or where?

**AMBER:** Venmo is best.

**MAYOR:** Do the funds stay local?

**JULIE:** Yes, they go right to Little Lambs. I am happy to provide our contact information.

**TUCKER:** Do you need monetary support or supplies as well?

**JULIE:** Ted and Stephanie Chalfant started this program. They post online weekly what supplies are needed that we are low on. There is also an Amazon wish list where the items ship directly to us. Monetary contributions are best so we can purchase exactly what we need. We never know from week to week what we will run out of.

**MAYOR:** The website is [www.littlelambsofutah.com](http://www.littlelambsofutah.com).

**AMBER:** I have admiration for what you are doing. I follow you on Facebook to see what you are doing. If you can only help the youth that is a remarkable feat.

**JULIE:** We do backpacks as well. Those are to help with emergency situations where the person or couple has had to leave everything behind. They keep the backpack we give them. It is a fantastic way to help out. We also work with DCFS (Division of Child and Family Services).

**MAYOR:** Maybe you could speak with our youth council about a fundraiser for your cause.

**JULIE:** Anything you can do to help would be appreciated.

### **DISCUSSION AND POSSIBLE VOTE ON THE “AGREEMENT FOR STAFFING FIREFIGHTERS IN THE RICHMOND FIRE STATION”.**

This item was rescheduled to the Thursday, September 21<sup>st</sup> City Council meeting.

### **DISCUSSION AND POSSIBLE VOTE ON THE REQUEST FOR APPROVAL OF THE FINAL PLAT FOR RICHMOND VILLAGE P.U.D. PHASE 2, A (32) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 243 EAST 535 NORTH. ZONED PUD (PLANNED UNIT DEVELOPMENT).**

**WESTON:** This is Phase 2 of the Richmond Village project. Phase 1 has been under construction for a while. This project has been on the books for a while. The construction drawings were reviewed about a year ago. I don't have any issues with the request. I have reviewed the final plat. They made some adjustments to the plat to meet our city code. The plat now meets city code.

**JEREMY:** We asked engineering to review the project a second time because of how long it had been since the first review. We are waiting for review from legal counsel. I am not aware of any changes they are proposing.

**KIRT SADLER:** Our goal is to pave Phase 2 and 3 before Halloween. Phase 1 will be paved next Wednesday. We had hoped to pave sooner. We are still working on the water and electrical infrastructure in Phases 2 and 3.

**MAYOR:** Are there four phases?

**JEREMY:** No, just three.

**AMBER:** There will be a clubhouse in the southeast corner of the project.

**KIRT:** We hope to install the foundation for the clubhouse this fall. There will also be a playground and a swimming pool.

**TUCKER:** Where are the sidewalks included?

**WESTON:** In the construction drawings.

**MAYOR:** Did this have to go back to the planning commission?

**AMBER:** No. The planning commission previously adopted the preliminary plan. I support this request where Weston has no concerns and he is our expert in this area and the developer is following the code of the city.

**MAYOR:** Does the staff support this request?

**JEREMY:** Yes, our recommendation is to approve the request.

\*\*\*A motion to approve the Final Plat for the Richmond Village P.U.D, Phase 2, a (32) lot/unit subdivision was made by Terrie, seconded by Amber and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST FOR APPROVAL OF THE FINAL PLAT FOR RICHMOND VILLAGE P.U.D. PHASE 3, A (44) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 185 EAST 550 NORTH. ZONED PUD (PLANNED UNIT DEVELOPMENT).**

**WESTON:** I have reviewed Phase 3 as well and have no concerns and nothing new to report on it.

**MAYOR:** Thoughts of the staff?

**JEREMY:** Our recommendation is to approve the request.

\*\*\*A motion to approve the Final Plat for the Richmond Village P.U.D, Phase 3, a (44) lot/unit subdivision was made by Tucker, seconded by Terrie and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

**PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING UPDATES TO THE TRAILS MASTER PLAN.**

**TERRIE:** This process started in 2021. Things were going well. We had an open house and a survey was completed. There was a steering committee and a stakeholder committee. The employees from the county who were helping us accepted employment elsewhere. I was the only one left on this project since last fall. It has been a challenge to get to the draft version of the plan. Carly Lansche took a job with the State of Utah. She has been busy and not had any free time to help us finish the plan. The plan is 102 pages of which 40 are the process of how we get here. The goal is once a trail is put in place it is there for a century. We need committed people to keep a trail open. We looked at many different trail options. I need to add the five recommendations from the steering committee. One trail mapped out local eateries. Another trail mapped out historic buildings and locations. The draft version of the plan is now ready for review. We are ready to work toward the final draft. We are happy to receive comments or questions on the plan. The trails plan requires a partnership with the US Forest Service, UDOT (Utah Department of Transportation), private landowners, public facilities and others.

\*\*\*A motion to close the regular council meeting and open the public hearing was made by Amber, seconded by Terrie and vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

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*The public hearing opened at 7:03 P.M.*

**TERRIE:** We will post the draft plan on the city website. Our goal is to accept feedback between now and the September council meeting when the intent is for the council to adopt the plan then unless there are big changes needing to be made.

\*\*\*A motion to close the public hearing and reopen the regular council meeting was made by Tucker, seconded by Amber and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

*The public hearing closed at 7:04 P.M.*

### **CITY ADMINISTRATOR REPORT**

**JEREMY:** I want to review some pictures with you. This is a new road in a new subdivision with no homes. The edge of the new asphalt is not holding up to the heavy equipment. I don't think we are ready to mandate curb and gutter and a storm drain system so I would like to propose adding a ribbon curb requirement along all new asphalt. Many cities are already doing this. We would still require a swale. I want the thoughts of the council on this. It will improve the edge of the asphalt in the short and long term. I used it at a previous location where I worked. It really helps to keep corners together. It stopped the asphalt from blowing out. It is an option other than curb and gutter. Here is the proposed drawing of what it would look like. It would be 18 inches wide. The asphalt would be poured to the ribbon curb.

**MAYOR:** Would it have a tapered edge?

**JEREMY:** It would have just a normal cement edge. It is a flat piece of concrete.

**MAYOR:** So similar to a mow strip.

**TERRIE:** What about storm water?

**JEREMY:** This is just an alternative to that. We would still keep the requirement to have a swale. This is a way to avoid a storm drain system.

**TERRIE:** How much will this add to the cost of a road?

**JEREMY:** It doesn't require a special machine but I don't know the cost.

**WESTON:** I would estimate around \$15 to \$20 a linear foot.

**RYAN BUSENBARK:** The current going rate is \$18 per linear foot.

**AMBER:** How easy is it to be installed?

**JEREMY:** This would only apply to new projects. This would not apply to any existing project.

**TUCKER:** What about our standards on the shoulder of the road? We have shoulder problems all over town.

**JEREMY:** That is one of the reasons we are making a bigger push to get swales installed. It is hard where the city is built on a hillside in most cases. This is always a challenge. About 80% of our problems are down the road after the home is complete and being lived in. People landscape to the edge of the road. Grass and sprinklers are installed. It is beautiful and then a grader comes along and ruins it.

**TUCKER:** I am not opposed to a ribbon curb. We need a good shouldering program. We need to do more maintenance long term in this regard.

**WESTON:** Take the City Creek Subdivision as an example. We had a very wet spring. The side of the road, shoulder, was so saturated that ruts were easily made in the shoulder of the road. A shoulder is great but requires a lot more maintenance than a ribbon curb.

**JEREMY:** We have narrow roads in some places and when cars pass each other they drive on the edge of the road. If there is a wet shoulder this will break off the edge of the road and ruin the shoulder. We want to get the water away from the road. Franklin started installing ribbon curb in approximately 2006 and it has worked well.

**MAYOR:** Has it resulted in fewer potholes?

**JEREMY:** Yes.

**MAYOR:** It looks nice as well.

**JEREMY:** It is hard to patch a pothole on the edge of the road.

**MAYOR:** Is the ribbon curb installed before the asphalt is put down?

**JEREMY:** Yes.

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**TERRIE:** I support requiring a ribbon curb. I understand it adds a cost to the developer.

**JEREMY:** The staff struggled with this, knowing it adds an additional cost but we feel it is best long term.

**AMBER:** If we don't do it, we will continue to have problems. Look at the road edges in town. They are bad. We have some very soft areas. If we can prevent it, it is worth it.

**JEREMY:** Using a grader is also very expensive. It is at least \$150 per hour. It also ruins people's yards. It will help the city long term.

**TUCKER:** As the city rebuilds an old road will we install a ribbon curb?

**JEREMY:** Yes, we would build the new road to city standards.

**AMBER:** This is a good way to do preventative work rather than have to be reactive.

**MAYOR:** Can we use Class "C" Road Funds to pay for this on our projects?

**JUSTIN:** Yes.

**MAYOR:** Let's proceed with getting this put in place. What else is going on with the staff?

**JEREMY:** We are working on the new pavilion at the park and several other projects. In the month of June there were 189 work orders completed. We usually have around 85 open work orders at all times.

**MAYOR:** How many active building permits do we have?

**HOLLYJO:** There are seven active new homes and two more were just submitted for review.

**MAYOR:** We probably have around 30 active building permits right now?

**HOLLYJO:** Yes.

**MAYOR:** There is a lot of pressure in the state for housing. There is still a shortage. There are many different trends we are watching in the banking world. We are seeing some very nice homes being built in the city right now.

**JEREMY:** The staff is feeling the strain of the growth as we are trying to keep up with all of the submittals that are coming in.

### MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

**JUSTIN:** In July, we collected \$3,283 in receipts for The Park Bench. Of this amount, \$2,500 was the donation from Rocky Mountain Power. We pay our annual insurance payment for the entire fiscal year in July of each year. So, you will see in all of the funds the bonds and insurance line items are spent for the year. We paid \$4,800 for dog catcher service and \$26,175 for police protection. This pays our contract for July through December 2023. We also paid Smithfield City \$49,456 which covers fire coverage for July through December. Water impact fees collected in July totaled \$30,444 and sewer impact fees totaled \$19,905. We are currently working with the auditors and the audit will take place in September. I suspect the auditors will come before the council in November.

**TERRIE:** Explain how we are running a deficit in regard to the budget in the water and sewer fund.

**JUSTIN:** Because of Depreciation Expense we run a deficit in almost all years to start the fiscal year in the Water and Sewer Enterprise Funds. Depreciation is not an actual cash expense. It is more like helping save money for the future to replace buildings, equipment, etc. We have never been able to fully fund either of these funds since the MBR Plant bonds were put in place as well as the water tank project. We are cash positive but not saving enough for future replacement costs. When the sewer rate study was done a couple of years ago, they told us the rate would have to be substantially higher than where we settled at in order to fund depreciation. The council did not feel it could increase the rate anymore than it did. Our goal each year is to exceed revenue and underspend on expenses to close this gap and get as close to even as possible.

**MAYOR:** The new homes which are being built should add about \$25,000 per year in revenue.

**TERRIE:** What about our agreement with Lee's Marketplace on a sales tax rebate?

**JUSTIN:** They opened in June. Would start paying sales tax with their July report and there is a two-month delay before we receive those funds. In the future, there will be a line item added to the budget specifically showing the sales tax rebate amount we are providing to Lee's each month.

### COUNCIL MEMBER AND MAYOR REPORTS

**AMBER:** The planning commission did not meet this month. Their next meeting will be on Thursday, September 7<sup>th</sup>. Cindy Allen and Brock Meacham are the two newest commissioners. There is value in new faces. They are asking questions, which is great. We appreciate their willingness to serve and learn. We all feel and see the growth that is coming. We are happy to have volunteers who are willing to participate. The Park Bench is doing great. The new staff is doing well. We are always in need of volunteers. Everyone enjoys a smile and a hug. Spartan is amazing. They help us serve the meal each Thursday. On Wednesday, they set up the tables and chairs for the

Thursday luncheon. I cannot express how important the impact is that is being made on the community from this program. We live in an amazing community with people willing to help. We check up on those who are not in attendance on a weekly basis. Lee's Marketplace helps us daily. We also get help from the Cache Community Food Pantry. Today we had a resident drop off 35 items. People are cleaning out their food storage and willing to donate. People realize they have too many of one item and donate some to us. We also have a donation of materials for new quilts. Half of the quilts are given to humanitarian aid and the other half are raffled off.

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY RYAN BUSENBARK FOR APPROVAL OF THE FINAL PLAT FOR THE JOHNSON COVE SUBDIVISION, AN (11) LOT/UNIT SUBDIVISION LOCATED WEST OF APPROXIMATELY 250 SOUTH 300 EAST. ZONED RMD (RESIDENTIAL MEDIUM DENSITY).**

\*\*\*Council Member Lyle Bair joined the meeting at 7:29 P.M.\*\*\*

**WESTON:** The construction drawings are part of the final plat approval. This is the second time before the council as the planning commission and city council previously approved the preliminary plat. The road was changed and has a stub leading to the west. This requires storm water to be dealt with. The developer has proposed a storm drain line across the back of Lots 1 and 2 which would lead to a junction box. The original discussion was that a ten-foot access around the retention pond would not be needed because of the access from 200 South. With this new junction box, we cannot access the box without a ten-foot access as required in our standards. The pond will change in size and shape. I think as designed it is on the edge of being accepted or rejected. I want to see it on paper. I cannot recommend approval until I see it on paper. I don't think as designed it is meeting the city standards. Ryan has been great to work with. I have talked to their engineer. They think the current proposal will work. I need to see it on paper before I can recommend approval.

**JEREMY:** I am not an engineer and won't go against his recommendation as I am not an expert in this field. I am comfortable with everything else as proposed. I recommend we table the request for one month so this issue can be resolved.

**MAYOR:** Could we conditionally approve the request? Or do you recommend we don't conditionally approve it?

**WESTON:** I need to look at the requirements for storm water again. I see significant changes to the pond being needed. I have seen a section view. The pond will still need to be located within the drainage easement. I need more information from their engineer on how the pond will change.

**MAYOR:** So, you cannot recommend approval as proposed?

**WESTON:** Correct. Changing the pond might create an unbuildable lot.

**RYAN BUSENBARK:** It either works or it doesn't. I was pushing to get approval tonight and work with Weston as needed to get it corrected.

**WESTON:** There is a chance it will work but I cannot guarantee it.

**TUCKER:** Jeremy do we have a concern with a storm drain line on the back of those lots?

**JEREMY:** Yes. We need to be able to have access.

**TUCKER:** We could have problems if we had to dig up backyards and remove fences as well as other issues.

**JEREMY:** I don't ever like to see utilities in backyards.

**WESTON:** There is a chance by dropping the depth of the pond we could interfere with the sewer lateral. There is also the option of adding a small pond on Lot 2 but their engineer would not entertain that option.

\*\*\*A motion to TABLE approval of the Final Plat for the Johnson Cove Subdivision, an (11) lot/unit subdivision until the storm drainage/retention pond system is designed to city standards was made by Tucker, seconded by Terrie and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Bair, Wierenga, Ervin

No Vote: None

Absent: Crafts

**PUBLIC HEARING, NO SOONER THAN 7:30 P.M., TO DISCUSS THE PROPOSED INCREASE IN PROPERTY TAX REVENUE FOR THE CITY. THE RICHMOND CITY TAX ON A \$458,000 RESIDENCE WOULD INCREASE FROM \$270.54 TO \$279.61, WHICH IS \$9.07 PER YEAR. THE RICHMOND CITY TAX ON A \$458,000 BUSINESS WOULD INCREASE FROM \$491.89 TO \$508.38, WHICH IS \$16.49 PER YEAR. IF APPROVED THE CITY WOULD INCREASE ITS PROPERTY TAX REVENUE BY 3.34% ABOVE LAST YEAR'S PROPERTY TAX BUDGETED REVENUE EXCLUDING ELIGIBLE NEW GROWTH.**

**MAYOR:** Justin, please inform those in attendance what is being discussed tonight.

**JUSTIN:** In 2018, the city council approved a large property tax increase. The rate which was adopted at that time was 0.001367. In 2019, 2020, and 2021 the city council adopted the same rate of 0.001367. In a normal year, the county assessor's office reassesses approximately 20% of the properties in the valley. In 2022, 100% of the properties in Cache Valley were reassessed because of the substantial increase in values across the state. The city council decided not to keep the same rate in place as the previous years because of the substantial increase in values. When property values go up the property tax rate goes down. The rate in 2022 was 0.001110. This year, the council is proposing to keep the 2022 rate the same in 2023. If adopted, this would result in an average increase of \$9.07 per year or a 3.34% increase. If the council adopts the rate of 0.001110 the city will receive \$320,098 in property tax revenue. If the council does not adopt that rate and lets it go down to the county auditor's tax rate of 0.001074 the city will receive \$309,716 in property tax revenue. The intent of the council in keeping the rate the same is to do small yearly increases rather than a large increase like in 2018.

**MAYOR:** When was the last time the city increased the tax rate prior to 2018?

**JUSTIN:** It was 1978.

\*\*\*A motion to close the regular council meeting and open the public hearing was made by Tucker, seconded by Terrie and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Bair, Wierenga, Ervin

No Vote: None

Absent: Crafts

*The public hearing opened at 7:41 P.M.*

**CINDY ALLEN:** I appreciate the small amount. That big increase was hard for a lot of single people and those on a fixed income. I appreciate you watching over our funds. Tremonton is proposing a 52% increase which would be really hard on single people and those on a fixed income. I appreciate a small increase.

\*\*\*A motion to close the public hearing and reopen the regular council meeting was made by Terrie, seconded by Amber and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Bair, Wierenga, Ervin

No Vote: None

Absent: Crafts

*The public hearing closed at 7:43 P.M.*

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2023-06, A RESOLUTION SETTING THE PROPERTY TAX RATE.**

**MAYOR:** The public hearing on the 2018 property tax increase was the second hardest public hearing I have been part of. The hardest being a discussion on the fire department. Tucker was on the council then. We had a problem we needed to fix. It was really hard for those on a fixed income. Any increase is hard. Nobody wants to pay taxes. We mainly have two sources of revenue; sales tax and property tax. Sales tax is much more than property tax. We have been fortunate and had 18 or some really good months of sales tax revenue. The last two months have been down quite a bit. We watch it monthly. If we continue to see a big decline, we will have to cut some things. The overall impact of the proposed increase is less than \$11,000 per year. Right now, we are fluctuating more than that on a

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monthly basis in regard to sales tax revenue received. Our budget is not dependent on this increase. We will review again in a year whether or not this proposal is adopted. Cindy mentioned the large, proposed increase in Tremonton. I read a KSL article where Kanab is proposing a 92.6% increase. The issue we dealt with in 2018 should have been tackled years before. It should have been handled in small pieces over time. Large increases are especially hard to pay for those on a fixed income. I appreciate everyone who pays this tax. We are very concerned about what we spend. We are always talking about what something costs and how we will pay for it. We have limited sources of revenue. The staff holds to the budget they are given.

\*\*\*A motion to adopt Resolution 2023-06, a Resolution setting the Property Tax Rate was made by Tucker, seconded by Terrie and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Bair, Wierenga, Ervin

No Vote: None

Absent: Crafts

\*\*\*Council Member Lyle Bair left the meeting at 7:47 P.M.\*\*\*

### COUNCIL MEMBER AND MAYOR REPORTS

**TERRIE:** The Trails Master Plan is the last big item for me to complete before I leave office. It has been a challenging 2 ½ years while we have been working on it. There is new legislation which requires the CVTD (Cache Valley Transit District) board to be reduced in size. There are 19 board members currently. Right now, Smithfield, Lewiston and Richmond split one vote. It is hard when there is a disagreement on something because it means we are each only voting a portion of one full vote. The new board will consist of nine board members. Logan City has the most service miles so they will get four of the nine board members. There will be two from the north end of the valley and two from the south end of the valley along with one from the county. I think overall we will be better represented. Voting will be easier to do and understand. The new board must be in place by January 1<sup>st</sup>. I hope to have a Resolution before the council at the September council meeting approving the new board structure. I think this is a good direction to go. With federal funding and the reserve fund of the district there is thirty million dollars in funding available for the new service center. It will have offices, inside storage as well as fuel storage and a bond won't have to be issued. I have been the liaison between the council and the irrigation board. This is the first season in many years where irrigation turns have not been implemented. Last year significant restrictions were put in place in June and July. This year there was about 400% more water than last year.

**MAYOR:** We have a community member who is willing to serve on the CVTD board. The new board member will represent Richmond, Smithfield and Lewiston. He has a special needs daughter who utilizes the bus system daily.

**TUCKER:** Justin what is needed for the city party?

**JUSTIN:** The annual city party will be held on Friday, September 15<sup>th</sup>. The free rides will start at 5:00 P.M. and dinner will be at 6:00 P.M. The sheriff's office has been invited. The fire department will be involved. A resident is going to sign the national anthem. Lower Food's will help with the meat. Lee's Marketplace will help with au gratin potatoes, rolls, fruit salad and cookies. We are hoping for great weather and a great turnout.

**MAYOR:** We are going to do something different tonight than we normally do. We are going to accept one question each from any resident who would like to ask a question.

**TERRI WHITE:** How do we plan for water and sewer with all the extra homes being built?

**GERALDINE HANSEN:** Thank you for your service. We appreciate you for daring to do what we don't dare do. Whose responsibility is the weeds on the east side of the 300 East sidewalk/trail from the White Pine Park to 500 North?

**BROCK MEACHAM:** Lee's Marketplace is now open. We have seen a massive influx of traffic on 100 North. People run the stop sign at 100 West 100 North all the time. I would like to ask the sheriff's office to patrol that area or maybe see a blinking light installed.

**MAYOR:** There is an elementary school entrance located at that intersection as well. Terri, in regard to your question about water and sewer. We received a grant to help us pay for new water and sewer master plans.

**WESTON:** The two plans will cost about \$140,000.

**MAYOR:** We are going to use \$90,000 of our funds and the rest is grant proceeds.

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**WESTON:** We also submitted a grant application to the Bureau of Reclamation which could possibly pay \$50,000 towards this project. The city won't have to pay \$90,000. We will be looking at trends as well as the General Plan. All of this information will be used to build a model. It will talk about how we grow, future projects, where those projects are, when they are needed and an estimated cost. The plan will discuss items for the next five, ten and fifteen years.

**TERRI WHITE:** When do you know you need to add onto the system?

**MAYOR:** That is not a simple answer. We have hired Forsgren Engineering to study our water needs and rights, especially in the south end of town. We have two springs in the City Creek area west of the area known as Garr's Cabin. We are looking at water rights in this area. Secondary water is also a factor. We need secondary water for lawns. The city code allows the city to issue a directive to stop all outside watering with culinary water if needed. We have water rights in reserve and have purchased some as recently as last year. Is the well by the maintenance shop still running?

**JEREMY:** We hope to stop it soon as the demand is dropping.

**MAYOR:** The new plans will have projections and estimates for us to go by.

**TUCKER:** There is always a concern by residents that they are paying for new growth. We put a water dedication payment in place a couple of years ago. A developer must provide water rights or shares to the city or they have to pay a fee. We would use the fee to purchase rights and shares as they become available. The shares are purchased and converted to municipal use.

**MAYOR:** Last year we purchased some from a religious entity.

**TUCKER:** Developers pay the cost; not the residents.

**MAYOR:** I am going to let Jeremy respond to the weeds along the sidewalk question.

**JEREMY:** The rock wall along the east side of 300 East is on private property. We only own within twelve inches of the sidewalk.

**MAYOR:** It is not an easy issue. We encourage the homeowners to maintain the area.

**JEREMY:** We have tried to maintain to the top of the ledge which is about where the private property starts. It is a hard situation.

**MAYOR:** Curtis Dent mows a lot of the park strip along 300 East and we are very grateful for his service.

**JEREMY:** We will notify our star deputy about the issue on 100 North 100 West.

**AMBER:** That is a very dark road from the highway (200 West) east to State Street.

**BROCK:** People are running the stop sign going in both directions.

**MAYOR:** I appreciate your comments and questions. We need to form a city group to consider recycling. We may ask to form a volunteer committee. There are not any good options in this regard.

**TERRI WHITE:** Can I take recyclables to my work where they still recycle them?

**MAYOR:** Only a small fraction of what is picked up is actually recycled. Less than 20%. I like to recycle.

**TERRIE:** The monthly cost for recycling would be double the cost of the property tax increase and have to be paid monthly not yearly.

\*\*\*A motion to adjourn was made by Terrie, seconded by Amber, and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair, Crafts

Adjournment at 8:07 P.M.

**RICHMOND CITY CORPORATION**

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Paul J. Erickson, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder