

RICHMOND CITY

Business License Application



Business Licenses are valid for one calendar year, or portion thereof

For new applications, the City Council must approve the application, after which a license fee will be assigned in accordance with current laws and ordinances. Once the payment has been received, a license will be signed and issued.

For renewals, licenses will be signed and issued upon receipt of payment. Renewal fees are due no later than January 31st without penalty. Payments after January 31st will be assessed a penalty in keeping with current ordinances.

If out of business, please check here _____ and return to the Richmond City Office.

Date _____

Renewal _____

New License _____

NAME OF BUSINESS: _____

Business Address: _____

OWNER'S NAME: _____

Owner's Address _____

(If different) _____

Email: _____

Telephone: _____

(Business)

(Owner's - if different)

TYPE OF BUSINESS OR SERVICE PROVIDED: _____

City Council Approval: _____

Date & Initial

Disapproved: _____

Date & Initial

Reason on reverse

License Amount Due \$ _____