

**RICHMOND CITY COUNCIL**

**JUNE 16, 2020**

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Tuesday, June 16, 2020. The meeting began at 6:30 P.M.; Mayor Jeffrey Young was in the chair. The opening remarks were made by Kelly Crafts.

The following Council Members were in attendance: Kelly Crafts, Cheryl Peck, Lyle Bair, and Terrie Wierenga.

Tucker Thatcher was excused.

City Administrator Jeremy Kimpton, City Recorder Justin Lewis, and City Treasurer Christine Purser were also in attendance.

**VISITORS:** Blake Davis, Brian Fife, Lee Anderson, Smithfield City Fire Chief Jay Downs, Tiffany Vega

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MAY 19, 2020**

\*\*\*A motion to approve the May 19, 2020 city council meeting minutes was made by Terrie, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

**BUSINESS LICENSES**

**VEGA ENTERPRISE**

**MAYOR:** My understanding is you have the opportunity to purchase factory seconds from Pepperidge Farms and resell them?

**TIFFANY VEGA:** Yes.

**MAYOR:** You want to rent the station corner across from Maverik?

**TIFFANY:** Yes.

**KELLY:** Just for a couple of days?

**TIFFANY:** Just on Friday and Saturday. I would be open from 3:00 P.M. to 7:00 P.M. on Friday and 8:00 A.M. to 5:00 P.M. on Saturday. I would take the trailer with me each night as well.

**CHERYL:** Do you collect sales tax?

**TIFFANY:** Yes.

\*\*\*A motion to approve the business license request for Vega Enterprise (Tiffany Vega) was made by Terrie, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

**TERRIE'S WEBSITE DESIGN**

**TERRIE:** I basically started this as a hobby in 2007. It has grown since then, and I need a business license. Nobody would be coming to my house. I go to them. I am working with Clarkston and the Cache Mosquito Abatement District. I do website design and maintenance. I will recuse myself from the vote on this request.

**MAYOR:** Terrie has done our website for a very long time.

**CHERYL:** As well as for the library.

**MAYOR:** There have been a lot of technology changes since Terrie started working with websites.

**TERRIE:** This is a way for me to continue learning things.

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\*\*\*A motion to approve the business license request for Terrie's Website Design (Terrie Wierenga) was made by Cheryl, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair  
No Vote: None  
Absent: Thatcher  
Abstain: Wierenga

**MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.**

**JUSTIN:** We were informed this month we received funding for both of our RAPZ Tax applications. This is very rare. Typically, we only receive funding for one project. The two projects are the White Pine Park at the White Pine Subdivision as well as some fans for the Black & White Days Pavilions to help keep the cows cool while they are here. Both of these projects have been included in the new budget. I would like to show you a proposed rendering of the new park. There will be a significant amount of sidewalk installed. We will connect 300 East to the subdivision on the north end. There will be a handicap sidewalk starting in the southeast corner which leads to the playground equipment. There will also be sidewalk leading from 300 East to the playground equipment. The project is a two year two-phase project. Everything will be completed this year with the exception of installing the playground equipment. The intent is to apply for the playground equipment next year. Local contractors A&D Landscaping and J Rock Concrete will be doing the work on the project. The city staff will work with A&D to get water service to the parcel. In regard to the park strip area, the park strip area on the south end of the pond will be grass. Nothing will be done with the park strip area on the west side where the entire park strip from 300 North to 500 North has not had anything done with it at this point. The area around the historic well has been left alone, and no trees will be by it, so some type of building can be put over the well. We received our March sales tax revenue, and it was actually really good considering the economy was shut down for two weeks. We will find out in a couple of weeks where we ended up for April. We received our fifth distribution of Class "C" Road Funds in the amount of \$25,782. We have one more we will receive this fiscal year. So far this fiscal year, we have collected \$117,030. We budgeted \$125,000, so I hope we end up hitting our budgeted amount even though April was a really bad month for the economy. Lora has received several grants for the library and is working to get them spent by the end of the fiscal year. I believe there is one grant which will carry over into the new fiscal year. We collected one water and sewer impact fee in May. The annual payment on the water tank loan will be made this month.

**MAYOR:** We are going to use the wood from the big pine tree which was just removed to make the well house. Brad Deffinger also did a trunk cut of the tree as well to display. Do we know the age of the tree?

**JUSTIN:** We counted 95 tree rings.

**MAYOR:** We need to talk about the well and how to improve it. There is power to the park. I hope to have a light in the well. It would be nice to see inside it.

**CHERYL:** Would the light be on all the time?

**MAYOR:** The two I have seen elsewhere have thirty minute timers on them. The timer can be manually turned on. As the city grows, we will be adding more parks. It is a tough balance of a small community. We are grateful for RAPZ Tax funding. It has mainly been utilized in our parks. Our parks continue to improve. They add value to the city. The trail goes right along the side of this park as well.

**TERRIE:** Why are Bonds and Insurance down in all categories?

**JUSTIN:** We are paying significantly less for our workers compensation premium than in the past, and our overall insurance costs are down as well. I have adjusted the new budget to reflect these reductions as well.

**PUBLIC HEARING ON ORDINANCE 2020-13, AN ORDINANCE REZONING PARCEL NUMBERS 09-049-0046 AND 09-049-0035 FROM RE-2 (RESIDENTIAL 2-ACRE) TO RMD (RESIDENTIAL MEDIUM DENSITY). THE PARCELS ARE LOCATED AT 272 NORTH 300 EAST. THE PARCELS TOTAL 5.70 ACRES.**

**TERRIE:** The planning commission did not have any issues with the request. The parcels to the north and west of these are zoned RMD and RLD. This is not a spot rezoning. The planning commission did not have any concerns and passed the request unanimously.

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\*\*\*A motion to close the regular council meeting and open the public hearing was made by Cheryl, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing opened at 6:47 P.M.*

**BLAKE DAVIS:** I want to develop this land into a subdivision. I am excited for this project.

**KELLY:** How many homes will there be?

**BLAKE:** There will be sixteen including one existing home on the property. Only one building lot will be under 0.25 acres, and I think it will be 0.23 acres.

**MAYOR:** The subdivision request will eventually be reviewed by the planning commission and city council.

\*\*\*A motion to close the public hearing and reopen the regular city council meeting was made by Terrie, seconded by Cheryl, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing closed at 6:49 P.M.*

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2020-13.**

\*\*\*A motion to adopt Ordinance 2020-13, an Ordinance amending the Zoning Map of Richmond City rezoning Parcel Numbers 09-049-0046 and 09-049-0035 from RE-2 (Residential 2-Acre) to RMD (Residential Medium Density) was made by Lyle, seconded by Terrie, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

**PUBLIC HEARING ON ORDINANCE 2020-11, AN ORDINANCE AMENDING TITLE 9-000 “LICENSING, CONTROL, AND REGULATION OF BUSINESS AND CONSTRUCTION”, PART 9-111 “DEFINITIONS” AND ADDING IN ITS ENTIRETY PART 9-427 “SHORT TERM RENTAL RULES & REQUIREMENTS”.**

**JUSTIN:** The changes suggested by the council at the last city council meeting were made to the proposed Ordinance. The planning commission reviewed the proposed changes. They did not have any additional suggestions or corrections and unanimously passed the Ordinance and forwarded to the city council for consideration.

**MAYOR:** I like it. We are not a vacation destination. It makes more sense to address these items before they become an issue. I hate to address items after they become a problem. I talked with other mayors who have this problem. They all say it is hard to catch up once you are behind. It is nice to get this done in advance of any problems. There is not emotion involved in considering this Ordinance. We can also modify and change as needed. It is good we can change and adjust our ordinances over time. The ability to change as we grow is good. This is a great foundation to start with. It helps to offer balance to our small community.

**CHERYL:** It has been mentioned there is one of these homes in the city. Have we talked to them?

**JEREMY:** No. I have not visited with them since nothing has been formally adopted.

**CHERYL:** Are you planning to notify them?

**JEREMY:** Yes. We will let them know a process has been put in place.

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\*\*\*A motion to close the regular council meeting and open the public hearing was made by Kelly, seconded by Cheryl, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing opened at 6:53 P.M.*

There were not any comments or questions.

\*\*\*A motion to close the public hearing and reopen the regular city council meeting was made by Cheryl, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing was closed at 6:53 P.M.*

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2020-11.**

\*\*\*A motion to adopt Ordinance 2020-11, an Ordinance amending Title 9-000 “Licensing, Control, and Regulations of Business and Construction”, Part 9-111 “Definitions”, and adding in its entirety Part 9-427 “Short Term Vacation Rental Rules & Requirements” was made by Terrie, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

**PUBLIC HEARING ON ORDINANCE 2020-12, AN ORDINANCE AMENDING CHAPTER 12-500 “ADMINISTRATION”, PART 12-503 “ZONING OF LAND”.**

**TERRIE:** This item came to light when we were reviewing our ordinances. It states Highway Commercial (HC) zoning must be to a depth of 330 feet. I think this came about in 2007. This would be about a half a city block distance. This could make an impact on residential zones in some cases. I did some research and could not find out why it was included in the past. This Ordinance would remove that restriction.

**MAYOR:** There have been a lot of changes to our existing code this year. It is good to review and change items as needed. Our code and standards are hundreds of pages long. Where the council is the land-use authority, this is good to review.

\*\*\*A motion to close the regular council meeting and open the public hearing was made by Lyle, seconded by Terrie, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing was opened at 6:56 P.M.*

There were not any comments or questions.

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\*\*\*A motion to close the public hearing and reopen the regular council meeting was made by Terrie, seconded by Cheryl, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing closed at 6:56 P.M.*

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2020-12.**

\*\*\*A motion to adopt Ordinance 2020-12, an Ordinance amending Chapter 12-500 "Administration", Part 12-503 "Rezoning of Land" was made by Lyle, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

**PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET (JULY 1, 2019 THROUGH JUNE 30, 2020) AND THE NEW FISCAL YEAR 2021 BUDGET (JULY 1, 2020 THROUGH JUNE 30, 2021).**

**JUSTIN:** There are a few changes to the new budget since the last time we met. Property Tax revenue has been updated to \$215,621. RAPZ Tax revenue has been included. The two RAPZ tax projects have been included on the expense side as well. The fans for the Black & White Day Pavilion area are in the Building Fund. The White Pine Park is in the Parks Fund. Bonds and Insurance expense line items were reduced across the board in all funds. All the other changes we discussed last month have been added or removed. The General Fund budget is proposed at \$1,440,372. In regard to current budget adjustments, we did some last month. There are not as many this year as in previous years because with the virus, it has really slowed revenue, and we have put all expenses, which we can, on hold. Main General Fund revenue increases would be for sales tax, mass transit tax, garbage, and recycling. There would be a decrease to franchise tax. The amount collected from Rocky Mountain Power is substantially less this year compared to previous years. Some expense funds are decreasing. Administration shows decreases for office expense and engineering. Bonds and Insurance is decreasing in every department. Building Fund is increasing for utilities. We decided to paint the soffit and fascia on the Relic Hall, so it has been added. Public Safety shows an increase to the amount owed to the state for fines as well as the attorney fee. Streets is increasing because of the garbage expense paid to Logan City. As the population grows, both revenue and expense increase for garbage. Parks are increasing for utilities and tree pruning. The Fire Department shows a decrease for equipment. The Library Department is decreasing bonds and insurance. Water Enterprise Fund revenue is increasing because of impact fees collected and the monthly utility fee. The main decreases in expenses are the interest owed on the water tank project, office expense, and bonds and insurance. Sewer Enterprise Fund revenue is increasing mainly from the sale of the land to the county in the amount of \$75,216 as well as impact fees collected. Expenses are showing decreases to utilities, bonds and insurance, and office expense. Increases are for maintenance and repair and supplies. Cub River Sports Complex revenue and expense are decreasing because the parking lot project has not yet been completed.

\*\*\*A motion to close the regular council meeting and open the public hearing was made by Cheryl, seconded by Terrie, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing opened at 7:01 P.M.*

There were not any comments or questions.

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\*\*\*A motion to close the public hearing and reopen the regular council meeting was made by Lyle, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

*The public hearing closed at 7:02 P.M.*

**DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET.**

\*\*\*A motion to adopt amendments to the Fiscal Year 2020 Budget was made by Terrie, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

**DISCUSSION AND POSSIBLE VOTE ON APPROVING THE FISCAL YEAR 2021 BUDGET.**

**JUSTIN:** We will be holding off on cost of living wage increases and major equipment purchases for a couple of months. We need more actual data on how the virus has affected our finances before these items are approved. We will discuss these items at a future council meeting for the council to give the go ahead on if or when the time comes.

**MAYOR:** Each city is different, but everyone is hoping to know by fall where they stand. Sales tax revenue is hard for those cities which really rely on it. Businesses were closed for a long period of time, so no sales tax was collected during that time. We don't receive very much sales tax, so we are not affected as much as large cities are. I think our biggest hit will be to Class "C" Road Fund revenue. Traffic is still way down, and not as much fuel is being purchased as in the past.

\*\*\*A motion to adopt the Fiscal Year 2021 Budget was made by Terrie, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga  
No Vote: None  
Absent: Thatcher

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2020-04, A RESOLUTION AMENDING THE PREVAILING FEE SCHEDULE OF THE CITY.**

**JUSTIN:** We are proposing some minor fees on new subdivisions. A commercial site plan review would be \$300. A non-commercial site plan review would be \$150. A subdivision application would be \$500 plus \$25 per lot. A minor subdivision application would be \$250 plus \$25 per lot.

**CHERYL:** What is the difference between a subdivision and a minor subdivision?

**JEREMY:** A minor subdivision is four lots or less. A regular subdivision is five lots or more.

**JUSTIN:** Escrow for legal fees and engineering fees would be \$2,500. This is a refundable fee. If there are no expenses from the city engineer or legal counsel, the entire amount would be refunded. If there are charges from them, they are deducted from the escrow, and the balance is then paid back to the developer. A Subdivision Improvement Bond would be collected in the amount of 125% of the engineering estimate. This is something we are already doing. We actually have one contractor right now who elected to pay us the bond, so he can record his project now. Once the infrastructure is installed, the bond is refunded.

**JEREMY:** Our ordinances state we can bill the developer for the engineering and legal fees. We are not adding a new fee. We are just asking for the escrow upfront now. We have been collecting these expenses before.

**MAYOR:** This has been an ongoing discussion for a long time. We have discussed this situation many times. We are the land-use authority. These are pass through fees. We have been trying to better define our fees. In an

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ordinance or resolution, it is easy to see. Some people don't understand why they are being billed. This is easy to read.

**JUSTIN:** Other new fees would be for a temporary vendor on the station corner. We had a situation arise where someone wanted to rent the station corner for just a few days, and we did not allow it because we had not defined if it were allowed or what the cost would be. We are proposing if the corner is rented for one to three consecutive days, the fee would be \$100 plus a \$300 refundable deposit. In this case, where it is just temporary and the council only meets once per month, we would authorize the mayor, city administrator, and council member over the planning commission to approve this type of business if there is unanimous approval from the three of them.

**CHERYL:** What if a vendor wants to rent the corner more than once?

**JUSTIN:** Each time they rent the parcel it would be \$100 plus the deposit. They could rent it three straight weekends and it would cost them \$100 each time.

**CHERYL:** What is the \$300 deposit for? In case they ruin something?

**JEREMY:** Yes. There are water lines in the area. If they leave garbage in the area or if they refuse to leave the area, and we have to have their equipment hauled away. Hopefully, none of this is ever an issue.

**JUSTIN:** This is also in case they tear up the parking lot.

**MAYOR:** That corner is not for a small lemonade stand. It is legitimate in what we have done for businesses to be able to rent it. We spent over \$15,000 on the corner to prep it for renters. There is logic behind charging a fee to utilize the corner. We need to put something reasonable in place.

**JEREMY:** There are water usage and garbage service on the corner. We are not making any money renting the corner. The city is providing an area in the city for people to gather to sell their items. It is a balance to provide a safe place for people to rent.

**JUSTIN:** As proposed, it is cheaper to rent the corner lot than it is this building.

**LYLE:** They would have access to water and power?

**JEREMY:** There is an outlet for power, but if they need more than 110 service, they will need to use a generator. There is water on the corner of the lot.

**MAYOR:** This also allows a renter to try the corner and see if it is something they want to do long term. We have enough room for three businesses to go there. That corner is not just for one person/business.

**KELLY:** Will they need a business license?

**JEREMY:** Yes.

**CHERYL:** Does the craft fair have a business license when they rent this building?

**JEREMY:** I think so but need to double check.

**CHERYL:** Would we allow a craft fair on that corner?

**KELLY:** Would each booth have to pay the fee?

**JEREMY:** Yes, we would allow it. No, we would only charge the person in charge.

**TERRIE:** The person or entity in charge would also be the one responsible for sales tax collection for the event.

**CHERYL:** So, with the business license the charge will be \$125? One hundred for the rental fee and \$25 for the business license?

**JEREMY:** Yes.

**TERRIE:** Where the council only meets once per month, this would allow the option for someone to occupy the parcel if they contacted the city the day after a council meeting. They would not have to wait a month to get approved.

\*\*\*A motion to adopt Resolution 2020-04, a Resolution updating Richmond City's Prevailing Fee Schedule was made by Lyle, seconded by Terrie, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

**COUNCIL MEMBER REPORTS**

**TERRIE:** I would like to follow up on our discussion about the station corner. I was educated on this issue. With our form of government, the council is legislative, and the mayor is administrative based on our city code. The mayor can approve items as long as they follow the rules of the city and city code. If the council has an issue with an item the mayor has approved, they need to contact the mayor to resolve the issue.

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**MAYOR:** This has been a good refresher. There is a balance of power which if uncontrolled can go down a dangerous path. The council controls what the mayor is allowed to do. I think it is a good balance of what is allowed. City Attorney Seth Tait wrote up a summary of the powers of the council and mayor. I support the authority of the council. Having three council members in agreement is the magic number. A quorum of the council is three. With a vote, the council has legislative rights. The council has the power as a body. Each council member has different assignments in the city. Each city is a little different in what they allow the council to do and oversee. As a body, the council has legislative and executive power. Individually a council member has no power. Collectively the council decides everything. The powers of a mayor can be neutered by the council. All privileges a mayor has can be revoked by the council. If they did that, the only power the mayor would have is to run a council meeting. A mayor needs to know his/her limits and what the council expects of him/her. Jeremy has administrative authority as the City Administrator. We are in constant contact and talk frequently. Jeremy covers everything administrative. Our council is involved as needed and especially if it involves the area you oversee. No city is perfect in how they handle things. Nothing ever goes as exactly planned. We will not all agree at all times. There are plenty of times we make mistakes and learn. The difference with us from other cities is I don't know a council member in this city who is not willing to discuss, learn, listen, and move on. The fact is we still have a good relationship no matter how we vote, and that is what is needed. We need people who are willing to adjust and make changes over time. Seth will do some training for us if we want it. I recommend it. I think it is good to have him come before this group. We have rules in place for a reason. We don't allow the council, mayor, or staff to use the equipment of the city for personal use. If there is mistrust with an employee, we let them go. We all need to work together and trust each other. I have openly stated I am grateful to have this council and the experiences we have had. I always feel like we accomplish something in our meetings.

**KELLY:** When are we going to talk about Black & White Days for later this year?

**MAYOR:** At our July council meeting. Right now, we are still in the Yellow phase of the governor's plan. We can have events, but they must be controlled. There is a spike in the number of cases recently. Lots of tests are being done now. Hundreds, if not thousands, are being done per day. There is a high number of those testing positive, but the overall positive cases are not increasing much. The determining factor in things is the number of people in hospitals. The number of people being hospitalized is quite low.

**CHIEF DOWNS:** There was actually a reduction at the local hospital today.

**MAYOR:** All of the county council members but one voted to go to the Green phase. Where the numbers are currently at, I think it is reasonable to stay in the Yellow phase. On July 3<sup>rd</sup> local businesses and Casper's Ice Cream want to do a big fireworks show in several cities at the same time from Hyrum to Richmond. It would be one large night of fireworks in Cache County. All of the fireworks would be lit simultaneously. Right now, Hyrum, Providence, and Nibley are going to participate. We have been asked to host an event in the north end of the valley. I would like us to consider hosting it at the Cub River Sports Complex. It is easy to have cars there and see it. In town, there are a lot of trees and homes in the way for anyone to be able to see anything. Where it is in the county, a permit would need to be secured. We would be covered on our insurance for this event.

**JUSTIN:** We will be covered; we just need to notify them of the date of the event.

**MAYOR:** We just need to notify our insurance provider of the date of the event. There is no additional cost to the city. We need to let Lewiston know we will be hosting an event where we share the sports complex with them. Lewiston is still planning to do their fireworks show on July 4<sup>th</sup>. They were asked to change to July 3<sup>rd</sup> but choose to stay on July 4<sup>th</sup>. The companies paying for the fireworks have been trying to raise \$100,000. They almost have it. To put in perspective the amount of fireworks being purchased, when we did our fireworks show several years ago, we spent \$3,000 and had a nice show. They are looking at spending \$20,000 to \$30,000 per location. This will be larger than any local show has done in the past.

**CHERYL:** Who will set the fireworks off?

**MAYOR:** Licensed operators. It must be coordinated to happen at the same time. Two companies are involved. The companies must be licensed and bonded.

**CHIEF DOWNS:** A permit will be required from the county. These companies have a lot of licensed shooters. They usually have two or three onsite to help with setup and the show. They will have to meet the requirements of the state fire marshal which is usually easy. The shooter is the person who has the liability.

**MAYOR:** They are trying to coordinate similar start times for each place.

**LYLE:** Are there are concerns about the surrounding agricultural fields?

**CHIEF DOWNS:** They need to be reviewed. For every inch of shell size there needs to be 75 feet of clearance space. A three inch shell only needs 225 feet. A four inch shell needs less than a half block. The shell size will be included on the permit.

**MAYOR'S REPORT**

**MAYOR:** This will be an agenda item next month, but I want to talk about it tonight. Logan City is planning to leave CCEMS (Cache County Emergency Medical Services). A report has been done on CCEMS for the county. The report said what we already knew. The south end of the valley has limited options. The north end is different with Smithfield being the hub. Smithfield has a full-time fire and EMS department which offers a different dynamic. Smithfield has applied for a paramedic license and been approved. It is a big deal and helps with ambulance service. Currently, paramedics have been coming out of Logan. They were the only city with paramedics. With those licenses leaving the system, it leaves a big gap.

**CHIEF DOWNS:** Each city has to have fire coverage. EMT coverage is designated by areas in the state. An application is submitted to the state, and the state helps dictate which areas are covered. Areas cannot be orphaned and not have any coverage. Every area of the state is covered. Our application includes from Hyde Park north to the Utah/Idaho border and then west to the county boundary. Two years ago, we started the process to get our full-time employees to become paramedics. We will have eight full-time paramedics and four or five part-time paramedics when the training is completed. We obtained our ambulance license on May 25<sup>th</sup>. We are now applying for Medicare and Medicaid licenses. Each application must be done individually and at separate times. It takes about 60 to 90 days to obtain each license. Logan will be leaving CCEMS on January 1<sup>st</sup>. We need to get our other licenses before January 1<sup>st</sup>. About 47-48% of the call volume is Medicare or Medicaid related. We have to provide service on these calls even if we are not approved, so we want to get approved, so we are paid for the calls. Medicare and Medicaid only pay about 30% of the amount which is billed.

**MAYOR:** Fire has gone down an interesting path. We have come a long ways in a couple of years. We were unaware of what was happening with CCEMS when we signed on with Smithfield. An outsider would think we already knew based on the timeline of how things have happened. We contacted Smithfield and asked them to join up. We did it to better our system and coverage. We want to build something to help the entire northern area. Smithfield has been nothing but good to work with. It shows what can happen when cities work together. It is obvious an alliance is needed. When I first met with Chief Downs, we talked long term and actually made a conceptual drawing of what might happen. We expected this to be ten to fifteen years down the road. We thought it would be well past any of us being involved. Other small towns around us have the same needs as well. What we were paying was not suitable. We needed to bolster the amount we paid. We have increased what we pay in our fire department. Most other cities will have to double or triple what they are currently paying. We will be able to continue to budget for minimal yearly increases. Some budgets could increase from \$30,000 or \$40,000 per year to \$300,000 per year. Our objective is to maintain and grow. We need to pay about \$40 to \$60 per capita. Right now, we are at \$21 and it will go to \$25 and then to \$30. The amount will increase slowly each year. I appreciate the council's willingness to look forward. By joining with them we have entered into a long term agreement to make the north better. The county contracts with the cities for them to cover the unincorporated areas around each city. Each city covers certain areas. The county wants to renew the contract and agreement. Chief Downs and I reviewed the agreement. It does not make sense they want us to sign a four-year contract. Especially where at the end of this year, everything is changing. There was only one way to terminate the agreement, and it was listed as we have to show "cause". Rather than have a bunch of independent groups, I think we should join together as one body. Collectively, it is what we need to do. We want the county to pay the same amount the city is paying. Logan has argued from the start that they are paying \$75 to \$80 per person, and people residing in the county are paying \$25 per person. Logan City takes a loss when they respond to calls in the county. Legislatively, things are being worked on. A possible scenario is where cities pay via headcount. Everyone needs to pay their fair share. It needs to be properly balanced. We need to offer proper service to everyone as well.

**CHERYL:** What would be provided when the coverage changes?

**CHIEF DOWNS:** Instead of CCEMS purchasing the equipment, our group would purchase the ambulances and other needed equipment.

**CHERYL:** So, instead of the county providing service, we would be providing service?

**CHIEF DOWNS:** Yes. The county is not paying enough per person right now. The cities are paying a lot more.

**CHERYL:** Why would they pay more?

**MAYOR:** They need to pay for their coverage. We need to charge the county the same amount our residents are paying.

**CHIEF DOWNS:** It takes more resources to put out a fire in the county. There are not any water sources in the county. It takes more resources anywhere in the county than in a city.

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**MAYOR:** We want the county to rethink everything. We received a new engine not too long ago. We got a \$250,000 firetruck that does not even go 5,000 miles per year. The new trucks should go where they are used a lot. The cities are not the only ones doing things; the county does as well, so we need to be fair.

**CHIEF DOWNS:** The residents in the county need to pay the same amount as the residents in the cities. The cities need to be united when working out an agreement with the county. The county has provided the cities some funding in the past. Now, we understand better why they have done this. Everything needs to be reviewed moving forward. We cannot pay for service for other places moving forward. Living in the county costs more, and there is not any water. Think of the water infrastructure you have in place and the associated cost.

**TERRIE:** We spent about \$6,400,000 on our water tank project and \$5,900,000 on our MBR Plant project.

**MAYOR:** The residents of the city pay that bill. We supply the water. We supply the water and the transport of the water to the county. Is it time for an assessment? The county has a lot of things to offer. We want to work with them. Next month, I want us to consider doing a joint contract with Smithfield for county coverage. The council will review the agreement. It is a continuation of what we have already started. Lewiston, Newton, Clarkston, and Trenton could consider joining us long term.

**CHIEF DOWNS:** If you use 10,000 gallons of water at your home through your water meter, you pay for it. The water used to fight fires in the county is paid for by the residents of the cities from where the water came.

**MAYOR:** We will continue to grow and adapt as we go. We don't want to have a huge increase. The Nature Park looks great. It is the nicest it has ever looked.

**JEREMY:** People are utilizing the tables and visiting the area.

**MAYOR:** The library story walk was there as well.

**JEREMY:** The tidiness of that area has always been a pet peeve of mine. The seasonal workers are doing all of the trimming and grooming of the area. Jaycee works up there every Monday. The restrooms are being cleaned as well.

**MAYOR:** The garbage is getting dumped as well, and this has been a problem in the past. I want to talk about green waste. I am on the Solid Waste Advisory Board. At the last meeting, they admitted removing the green waste bins was a mistake. I asked the cost if the cities paid for the service. Lots of complaints have been made. Different proposals have been presented. I made a motion during the meeting to bring the green waste dumpsters back and include a fee. The fee would be around \$2.00 per month per household. One difference from before is the dumpsters would be dumped daily where we only had them available twice a week before. The request will go to the county council. The request is to bring the green waste bins back and have them emptied regularly. With two trucks, they can empty them quickly. We would put up a camera to monitor the area.

**TERRIE:** Would every household be assessed this fee?

**MAYOR:** Yes.

**TERRIE:** I oppose this proposal.

**MAYOR:** Most people are in support of it that I have talked to.

**TERRIE:** Some of us are already recycling and doing our own thing. I am already paying \$3.00 per month for recycling with no benefit. I am not able to use the green waste bin service. Many others are not as well.

**MAYOR:** You want another choice?

**TERRIE:** I only empty my garbage can every six weeks or so. I am retired and watching my budget. I would not participate in that program. I would rather have a green waste garbage can which is by my choice.

**MAYOR:** That is an option which is still on the table.

**TERRIE:** That is a household choice. I would expect they would have to empty the dumpsters daily in some cases.

**MAYOR:** I support it. I think more of the community uses it than doesn't. I think it is a good offering. I like having the green waste cans as well. I like both options. I can put grass in the green cans and tree limbs in the bin.

**TERRIE:** The recycling fee and program needs to be evaluated as well.

**MAYOR:** I agree. Most of the items placed in the recycle blue can go into the dump anyway. The plastic bag discussion has been interesting. We really cannot recycle anything, and we are still paying the same amount.

**TERRIE:** Over time, what we could put in the blue recycling can has been reduced by about 60%.

**CHRIS PURSER:** Is this an across the board fee? Some people don't have a way to get items there and would still be charged for it.

**MAYOR:** People are not being responsible and putting their trash and debris on the sides of the road. If you oppose the concept, I would inform the county council. They are the ones who would implement the fee.

**BRIAN FIFE:** How has Hyde Park addressed this?

**MAYOR:** Their bins are gone as well. It was a free service being offered by Logan City. Over time it costs them more and took more of their resources. They financially cannot keep doing it. The further you get away from Logan, the more likely there will be a chance of someone putting trash on the side of the road. I would tell the county of your concerns.

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**TERRIE:** Do we contact County Executive Craig Buttars with our concerns?

**MAYOR:** Yes, or Issa Hamud who oversees the program for Logan City.

**TERRIE:** I had a previous discussion with him about offering smaller garbage cans at a smaller fee and nothing ever happened with it.

**MAYOR:** Recycling is more about public relations, as right now it is not very practical. I disagree with banning plastic bags and getting rid of the green waste bins. These are decisions made by Logan City. They are trying to account for every program they have and what they are paying for. They are evaluating revenue and costs. About \$10,000,000 is needed to cover the dump when it is closed. It has never been budgeted for. They have known for 50 years they would need to cover the dump when it is closed. I would contact the county with any concerns you have. I like the green waste garbage cans as well as the big bins. I am willing to pay for the convenience of having both.

**KELLY:** Is it mandatory?

**JUSTIN:** With the recycling program the \$3.00 is charged per month whether you have a blue recycling can or not.

**MAYOR:** The recycling program needs to be discussed as fewer and fewer items can be recycled. Nobody wants to be the person to say get rid of the recycling program.

**JUSTIN:** Have other places removed their recycling programs?

**TERRIE:** Yes. Many places in Colorado have gotten rid of the program.

**MAYOR:** As soon as China quit taking our items to recycle, the program became no longer viable. Very little is recycled any longer. I don't support the plastic bag ban.

**TERRIE:** If you tour the recycling facility, you will see how little is recycled.

**MAYOR:** Our next council meeting will be on July 21<sup>st</sup>.

\*\*\*A motion to adjourn and pay bills was made by Lyle, seconded by Kelly, and the vote was unanimous.\*\*\*

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

Adjournment at 8:21 P.M.

**RICHMOND CITY CORPORATION**

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Jeffrey D. Young, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder