

RICHMOND CITY COUNCIL

DECEMBER 15, 2020

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Tuesday, December 15, 2020. The meeting began at 6:30 P.M.; Mayor Jeffrey Young was in the chair. The opening remarks were made by Kelly Crafts.

The following Council Members were in attendance: Cheryl Peck, Kelly Crafts, Lyle Bair and Terrie Wierenga.

Tucker Thatcher was excused.

City Administrator Jeremy Kimpton, City Recorder Justin Lewis, City Engineer Darek Kimball, Librarian Lora Smith, and City Treasurer Christine Purser were also in attendance.

VISITORS: Jordan Knutson, Diana Cannell, Don Sheffer

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM NOVEMBER 17, 2020

A motion to approve the city council meeting minutes from the November 17, 2020 City Council meeting was made by Lyle, seconded by Terrie, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

AUDIT PRESENTATION BY REPRESENTATIVES OF ALLRED JACKSON FOR FISCAL YEAR 2020.

DIANA CANNELL: I would like to thank the staff for their help with the audit. We ask for a lot of documentation. There are many items which are selected and tested. The staff is always timely in their responses. This was a very unusual year. The city was actually financially consistent this year. I am going to go over some highlights from the audit. In total, assets increased approximately \$314,000. Liabilities decreased approximately \$310,000. The decrease was mainly from paying down the existing debt. Overall equity of the city increased approximately \$625,000 citywide. Nothing unusual took place. Revenue was up over previous years because of some large grants the city received. Revenue in the water and sewer funds was down in both funds which is unusual. Usually, they increase on a yearly basis. I know Justin mentioned you lost a couple of large commercial users from each fund. As part of my review, I spent extra time reviewing the sewer fund. The sewer fund shows a loss in Fiscal Year 2020 as well as in Fiscal Year 2019. The loss is approximately \$300,000 which includes depreciation. Is the monthly utility fee the right price? Are you charging enough? The sewer fund is different than the general fund. The general fund has different forms of revenue such as property tax and other items. The water and sewer fund only have revenue from the monthly utility fee. The water fund shows a profit. The sewer fund has shown a loss for the last five years. I talked to Justin, and he mentioned a rate analysis is being worked on. Do you have enough revenue to support your expenses? Your financials include a large amount of Depreciation Expense. If you are not covering Depreciation Expense, you will not have any funds on hand to pay for replacement costs in the future. It is good you are doing a rate study. Spend time and review the rate study. This is not just a one year loss. This is something which has been happening consistently for the last few years. You might need to adjust your monthly utility rate. You cannot sustain where the sewer fund is going long term.

MAYOR: I know we will be addressing it soon.

JUSTIN: The results of the rate analysis will be presented to the council in January.

DIANA: Any type of rate increase will not be popular. Raising rates is never easy; however, it is worse to not have sewer service. I am not sure what the results of the study will be. You might want to consider a tiered increase or one increase that includes the entire amount. The same people will complain whether the increase is big or small. No matter the amount of the increase, the residents will not be happy. People don't ever want to pay more. You need funding to support your existing infrastructure.

MAYOR: There are lessons to be learned. Look at Millville. They have avoided this discussion for years, and councils keep punting the issue down the road to the next council. It has finally caught up to them. It is something they are now forced to address. They are having to do a huge increase across the board. They are in the process of

installing an entire sewer system. We are not the type of council to push things off. This is a discussion we will start having in January. We discuss things as needs arise. We won't wait until it is an emergency.

DIANA: If you do not do anything, you will be forced to bond when the time comes. If you can be proactive now, you can avoid paying interest later. Whether you bond or not, you will still have to implement an increase. Your other funds are healthy. You need to consider do you have enough cash to operate? A loss in a singular year is not abnormal. A lot of times funds are accumulated over a period of years, and then one large capital project is completed in one year. There was one Finding this year. The amount left in your Unreserved Fund Balance is too much. You might have already spent it down enough; so far this fiscal year, nothing needs to be done. You are only allowed to carry up to 25% in your Unreserved Fund Balance. Accounts like Class "C" Road Funds are reserved. Grants are reserved. Debt is reserved.

JUSTIN: Our revenue was better during the pandemic than we anticipated. We cut our expenses across the board because we did not know what to expect for revenue. This means at year end we did not transfer enough from the General Fund to the Capital Projects Fund. I am okay with this where there were so many unknowns about revenue this year during the pandemic.

MAYOR: We did this deliberately because of the unknowns with revenue. We still did not have any firm numbers in June. We agreed as a council to keep tight on expenses until we saw how revenue actually came in and not forecasts.

DIANA: I am not concerned about the Finding, but I am required to report it. Make sure the Finding is resolved during this fiscal year. It becomes a problem when it is the same issue two or more years in a row.

TERRIE: I noticed on one page it listed library revenue around \$1,200 and on another page it said around \$1,400.

DIANA: Those are comparisons between fiscal years. The amount for fiscal year 2020 was \$1,247 and for fiscal year 2019 was \$1,458. Call me anytime with questions or concerns. I am always willing to meet with you to review anything or answer questions. The audit document is lengthy, and you need time to be able to review it.

MAYOR: We have a lot of procedures and checks and balances in place. We don't allow the council or mayor to have a city credit card. I think that is appropriate. Payables are reviewed and approved by several people before they are paid. The audit is done by a neutral third party. Where it is taxpayer funds, this is appropriate to be transparent. Thank you for helping us. I have been involved with the city for 15 years. I don't recall us ever having a serious Finding. Many of the Findings were state compliance items. I would like to thank Jeremy and Justin. They review and approve everything along with myself and the council. We have a lot going on in a small town.

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| <p>DISCUSSION WITH APPLICANTS WHO APPLIED FOR THE POSITION OF TRUSTEE REPRESENTING RICHMOND CITY ON THE CACHE MOSQUITO ABATEMENT DISTRICT.</p> |
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MAYOR: Terms on the CMAD (Cache Mosquito Abatement District) board are for four years.

TERRIE: The new term starts in January 2021.

MAYOR: Don, please tell us about yourself.

DON SHEFFER: This program is impactful on the community and valley. I worked for CMAD for five years. I know how the district works and operates. I am impressed with how the district is managed. Dan Richins has done a great job for the city for the last four years. I want Richmond to be strongly represented. Taxpayer funds need to be watched over. They have done some major renovations and have a nice new building. I think the board has monitored the funds closely and spent them wisely. We need a board who supports the employees and helps them to succeed. It is an impactful program that works. I know the impact of the chemicals which are used.

MAYOR: When someone on the non-spray list moves, what happens?

TERRIE: A household must file yearly to have their property not sprayed.

MAYOR: Is there any way to know what parcels are on the no-spray list?

TERRIE: You could contact Manager Richard Rigby, and he can tell you.

DON: There is a specific number of feet that a property cannot be sprayed within. My house is in a no-spray zone because it is close to another property where the owner asked for the parcel to not be sprayed. I have done the fogging process before, so I understand how it works.

TERRIE: I worked for CMAD previously as the Administrative Manager. It is very important to have Trustees who are involved and attend meetings. Property tax funds are used to fund the program. We need good representation. The board needs to make wise decisions. There is a need to reduce the spread of West Nile Virus and treat mosquitoes the cheapest way possible. All cities need to be active and involved.

DON: I agree. It is important to keep West Nile Virus under control.

MAYOR: Aaron Taylor also applied for this position, but he is not in attendance this evening.

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2020-07, A RESOLUTION APPOINTING A TRUSTEE ON THE CACHE MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES EFFECTIVE JANUARY 1, 2021.

A motion to adopt Resolution 2020-07, a Resolution appointing Don Sheffer as Trustee on the Cache Mosquito Abatement District Board of Trustees was made by Terrie, seconded by Kelly, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

TERRIE: There are no term limits for those serving on this board.
MAYOR: It is a great program. I have gone to areas outside of the valley where they do not spray. The difference is very noticeable. I am glad we participate in this program.

APPROVAL OF JORDAN KNUTSON, SHARIK, PECK, AND JAY BAIR AS COMMISSIONERS ON THE RICHMOND CITY PLANNING COMMISSION.

MAYOR: Jordan, since you are here, I will have you come before the council. Why do you want to be on the planning commission?

JORDAN KNUTSON: I have travelled quite a bit in my adult life. We have lived in the city just over five years. We love it here. This is home. I feel vested in the community. I want the community to continue to head in the right direction. I have a lot to learn. I think the planning commission is a good place to start.

CHERYL: Thank you for your willingness to serve.

MAYOR: I have really enjoyed the quality of people who have volunteered their time to the city while I have served.

A motion to appoint Jordan Knutson and Sharik Peck to their first terms and Jay Bair to his second term on the Richmond City Planning Commission was made by Terrie, seconded by Lyle, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

PUBLIC HEARING ON ORDINANCE 2020-20, AN ORDINANCE REZONING PARCEL NUMBER 09-046-0026 FROM RE-2 (RESIDENTIAL 2-ACRE) TO RLD (RESIDENTIAL LOW DENSITY). THE PARCEL IS LOCATED AT APPROXIMATELY 415 NORTH STATE STREET AND IS 1.92 ACRES.

TERRIE: When this property was rezoned several years ago as part of a land split, we knew it would not meet the two-acre requirement and would eventually have to be dealt with. The planning commission reviewed the request and did not have any concerns. They recommend approval of the request.

MAYOR: The request is in line with the zoning of the parcels to the north. Issues like this come up on occasion.

LYLE: Can the lot be split if the rezone is approved?

TERRIE: Yes, but there is not enough frontage for a second home.

JEREMY: If I recall correctly, they would need an additional 10 to 20 feet of frontage for a second home.

A motion to close the regular council meeting and open the public hearing was made by Terrie, seconded by Lyle, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

The public hearing opened at 7:02 P.M.

There were not any comments or questions.

A motion to close the public hearing and reopen the regular council meeting was made by Lyle, seconded by Kelly, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

The public hearing closed at 7:02 P.M.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2020-20.

A motion to adopt Ordinance 2020-20, and Ordinance rezoning Parcel Number 09-046-0026 from RE-2 (Residential 2-Acre) to RLD (Residential Low Density) was made by Terrie, seconded by Lyle, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

DISCUSSION AND POSSIBLE VOTE ON APPOINTING PAUL LARSEN AS THE APPEAL AUTHORITY FOR RICHMOND CITY.

JUSTIN: In our code, we have an Appeal Officer to hear variance requests and other appeals. We currently do not have an Appeal Officer and have a potential upcoming case. Paul Larsen is from Hyrum and has a law and land-use background. Paul is the Appeal Authority for approximately six other entities in Cache Valley. Paul has an extensive land-use background as well as experience as a judge. It would be nice to have an Appeal Authority with no ties to the city, so there is no emotion involved in a decision no matter how he rules on it. I would suggest appointing Paul as our Appeal Authority for when needed. We have not had a case for probably over a decade, so we do not have anyone in place right now.

MAYOR: Is there an associated cost to have Paul as our Appeal Authority?

JUSTIN: He is only paid for the cases he works on and hears.

A motion to appoint Paul Larsen as the Appeal Authority for Richmond City Corporation was made by Lyle, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga
No Vote: None
Absent: Thatcher

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2020-09, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE OF THE CITY.

JUSTIN: Currently, we do not have a fee associated with a variance request or appeal. The proposal is to charge a flat fee of \$400 plus \$50 per hour for each hour the appeal authority spends over five hours. The proposal also includes an Appeal Escrow of \$400. If a case runs zero to five hours, the entire \$400 escrow fee would be refunded. For each hour spent over five hours, the funds would draw from the escrow amount. Any remaining escrow amount would be paid to the applicant. If the case goes over 13 hours, the applicant will be billed an additional \$50 per hour. We are covering our costs if an applicant applies. Other cities charge quite a bit more.

TERRIE: Some other cities are charging \$2,700 to \$3,500 per case.

MAYOR: Appeals are done in tough situations where someone almost qualifies but just misses being able to qualify. I am glad we will receive a non-biased judgment. Strict conditions of land-use must be followed.

JUSTIN: Our code must be followed.

TERRIE: Someone with a strong land-use background is needed to hear these cases. In the past, we had three residents who would hear the case. They had not heard a case in over ten years. It is a great step to have a professional involved.

DAREK: This is the first time I have read the Resolution, but it might be confusing where it discusses Appeal Escrow. It might need to be reworded.

TERRIE: I am satisfied as written. The appeal fee and escrow fee are listed separately.

CHRIS: The appeal fee is non-refundable.

A motion to adopt Resolution 2020-09, a Resolution updating the Prevailing Fee Schedule of the City amending the Resolution to include "Appeal Fees are non-refundable." was made by Terrie, seconded by Kelly, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

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| <p>PUBLIC HEARING ON ORDINANCE 2020-19, AN ORDINANCE AMENDING CHAPTER 14-200 "SEWER", PART 14-214 "USE OF PUBLIC SEWER REQUIRED" AND PART 14-215 "PRIVATE WASTEWATER DISPOSAL".</p> |
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JUSTIN: This Ordinance is to clarify some of our code and add additional references to the Bear River Health Department. Some wording would be changed, such as changing "City Manager" to "City Administrator". This is a housekeeping Ordinance as nothing new is being added or approved and nothing is being taken away. Some steps in the process are being clarified or updated.

MAYOR: These are the types of Ordinances in which we need to clear things up. We have a large area of the city which borders the county. Some people want to have a septic tank if they can. Any clarification we can have in the code of what is allowed or not allowed is appropriate. This helps the staff as well as those applying for the service. It is much easier for everyone involved if it is self-explanatory.

A motion to close the regular council meeting and open the public hearing was made by Lyle, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

The public hearing opened at 7:15 P.M.

There were not any comments or questions.

A motion to close the public hearing and reopen the regular council meeting was made by Cheryl, seconded by Kelly, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

The public hearing closed at 7:15 P.M.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2020-19.

A motion to adopt Ordinance 2020-19, an Ordinance amending Chapter 14-200 “Sewer”, Part 14-214 “Use of Public Sewer Required” and Part 14-215 “Private Wastewater Disposal” was made by Terrie, seconded by Kelly, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

OPEN AND PUBLIC MEETINGS TRAINING.

JUSTIN: All of the council members and mayor have to be in attendance as part of the audit requirement. Where Tucker is not here this evening, we will move this item to next month.

DISCUSSION ON A CDRA (COMMUNITY DEVELOPMENT & RENEWAL AGENCY).

MAYOR: We get a lot of questions all the time asking if Lee’s Marketplace is really coming or when they are coming. There are a lot of rumors. Lee’s is getting things in place to start their project next year. They are hoping to break ground next year. Typically, we don’t get many new large businesses in town. Many other cities have incentives for businesses to come to their town. One option to consider is a CDRA (Community Development & Renewal Agency). An option would be for the city to commit to a property tax rebate for ten years. Lee’s would receive a break on the amount of property tax they owe for the first ten years. We could also consider sharing the sales tax we receive. The time has come for us to discuss and consider options. How do we handle this? Jon Badger has been good to work with. They know we are a small town. We don’t have funds to promote bringing businesses to town. What are some ways to accommodate businesses wanting to come to Richmond? I think we are where Smithfield was 20 to 30 years ago. We are right on the highway. A grocery store will spur growth which can be good or bad. Lee’s sent us a letter about what other communities have done for them in the cities they are located in. We need to look at options to help them as well as the city. We need to think broader than just helping Lee’s. We have to recognize what we do for Lee’s we will have to do for others. We will have to do something that anyone else who wants to take advantage of will be able to do as well. We need to consider some options. Lee’s will generate property tax and sales tax for the city when they come. For the first ten years, we would receive less because of the amount of funds they are willing to spend upfront. All options have pros and cons.

TERRIE: I want to see Lee’s come to town. We need a better economic base. I am not willing to agree to a CDRA or a reduction in property tax or sales tax revenue. CDRA’s are more restrictive than in the past. I want the revenue to come in from sales tax and property tax. Then, we can allocate those funds where needed. I would consider reviewing building permit and hook-up fees but not impact fees. Impact fees are for new growth, and they need to pay their part of the water and sewer system. I am willing to negotiate on some things. We are going to have to work together to improve the road structure in that area. They could have as many as six additional business pads on that parcel for other businesses.

MAYOR: Tonight is just starting the conversation.

LYLE: Can we actually waive fees?

CHERYL: Are they asking only for a reduction in property tax?

MAYOR: They want us to consider property tax and sales tax. Pepperidge Farms is an example of this type of request. They did a several million addition and asked for a property tax reduction for ten years on the expansion project.

TERRIE: The Cache Mosquito Abatement District was affected by that expansion.

JUSTIN: As was the Richmond Cemetery Maintenance District.

TERRIE: All involved parties have to approve any type of property tax incentive or reduction.

MAYOR: We are talking about additional revenue which right now we are not receiving any. We would still see some, just not as much as we would have if we offer an incentive. We need to work with them. People want a store in town. If there is not enough of an incentive, they will not come. We want this to work, and so do they. Terrie, I would like you to work with the council and explain how a CRDA works. I would like to ask Terrie to be the point person on this. We need to be educated on this. We need to know what can be offered and how it would affect us.

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We can make estimates of what we would receive and what we would receive if an incentive is offered. Right now, we receive zero from Lee's. If they come we would start to receive something.

CHERYL: We also need to consider how much it will cost to have Lee's there and how the city will be impacted.

TERRIE: There will be an impact on our roads. Traffic is a concern.

MAYOR: The current road system in that area is not much better than a cow trail right now.

LYLE: There will be an increase in time required by the staff for snow plowing and maintenance and repair of the roads.

TERRIE: Our water and sewer system capacity will be affected as well.

MAYOR: New roads will have to be constructed. All of the roads right now are non-improved.

JUSTIN: Lyle, in response to your question, the council has the ability to waive or reduce fees as a body. The approval would need to come during a regular council meeting, so it is on record where the full amount would not be collected.

MAYOR: Lee's is ready to proceed. We will continue to discuss options. We need to make sure we consider anything we offer to Lee's we will need to offer to others as well. This is the largest project in the city in many years. Our discussions with them have been positive. Lee's and the Badger family want to be a positive part of the community. An agreement needs to work for both parties.

TERRIE: I have spent some time reviewing this and can show the impact to the council. Are we willing to allow someone to attend the January council meeting to explain our options and answer questions?

MAYOR: Yes. I would also like to know the incentives offered to Lee's in other cities as well as the population of those cities. What does Smithfield have?

JUSTIN: They have an RDA (Redevelopment Agency).

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: Building permit revenue is much higher than anticipated. So far this fiscal year, we have received \$4,890. We received our second allocation of Class "C" Road Funds in the amount of \$25,617. So far this fiscal year, we have received \$46,621. This is one tax that is not increasing on a regular basis, even though the amount of roads we repair and maintain increases yearly. We received \$234,180 in CARES Act funding through the end of November. Jeremy was contacted by Smithfield City regarding their unused portion of CARES Act funding. An agreement was reached where Smithfield City will transfer \$47,700 of their CARES Act funding to Richmond City. Smithfield was able to help out Rich County and Richmond City with their remaining CARES Act funding. So far this fiscal year, we have collected \$42,900 in Water Impact Fees and \$26,715 in Sewer Impact Fees. We will adjust the budget in January since it is the midpoint of the fiscal year.

MAYOR: The CARES Act was something that came on us fast. At the very last minute, the state gave communities the ability to work with other communities to transfer unused funds. The expectation was the unused funds would go back to the state, and the state would redistribute them. We are very thankful for Smithfield. We will send the mayor and council a letter of thanks. We have a good long term relationship with Smithfield. Our fire agreement is good. CCEMS (Cache County Emergency Medical Services) is closing at the end of this year. A new ambulance service, overseen by Smithfield, will cover the north end of the valley. The funds we received from Smithfield will be used to help fund the new SCADA system.

JUSTIN: We operated the green waste and garbage dumpsters this year for the months of April and October. We received \$680 in revenue and had expenses of \$3,083, so we lost \$2,403 in only two months. A new \$1.50 per month per account fee will be implemented by Logan City at the start of the year.

LYLE: Why?

TERRIE: Logan City wants the green waste facility and compost facility to stand on their own financially. A portion of the new fee, \$0.50, is for the composting facility which will also include two or three employees and some new equipment. The original proposal by Logan City to the County Council was everyone but Logan City would pay the additional \$1.00 per month. The County Council denied that proposal and included everyone, including Logan City, in the \$1.00 per month increase for green waste. The green waste bins will be in town from April through the start of November. Logan City will only commit to dumping the dumpster once per week, not as needed like was requested. I hope they change or reconsider that request. I have discussed this with Issa Hamud. Richmond is either first or second in the amount of green waste tonnage hauled away.

MAYOR: Lewiston is high on the list as well.

TERRIE: I think Lewiston and Richmond have the highest tonnage of green waste hauled to the Logan facility.

MAYOR: I think having the green waste dumpsters is beneficial to the city.

TERRIE: Are we going to want someone monitoring the bins next year? I would say no.

MAYOR: I agree. Most cities are making them accessible to the residents and putting up video cameras to monitor what is going on. We are easy access where we are just off of Highway 91. We could possibly move the dumpsters to the Maintenance Shop. I hope we can open them up, have some video cameras installed, and people will be respectful and clean up their mess.

TERRIE: I had concerns with their first proposal. A revised proposal was approved by the county. I compost what I have already. Farms compost what they have. How is it fair to charge those who are already composting what they have? It is not a large increase, but it is the principal behind it which concerns me.

MAYOR: I used the green waste dumpsters a lot. I understand your concern. This is the hard part about a shared fee. Everyone pays the fee, but only some people use the service. Some use it all the time, and others never use it at all.

JUSTIN: We budget a Christmas Bonus for the employees. I have reviewed the proposed amounts with Jeremy and the mayor. Lora has reviewed her staff as well. This is a budgeted amount, but I want to make sure you are still comfortable paying it.

TERRIE: We have fantastic employees and need to keep them.

The consensus of the council was to pay the Net Employee Christmas bonuses as proposed.

JUSTIN: I am concerned about the sewer rate and have been for a long time. The numbers show exactly where we are at. I am glad that Diana and Emily have reviewed the numbers as well and agree with my concern. We will have Emily present the results of the rate analysis next month.

MAYOR: We are a small town, and there is a cost to rural living.

TERRIE: Lower's and Pepperidge Farms have been big users in the past, but they have revised their processes.

MAYOR: It bought us ten years we would not otherwise have had.

JUSTIN: The MBR Plant is now ten years old. The next ten years will cost significantly more to maintain and operate than the first ten years. Adjusting the rate is very hard to do as it affects everyone, but it is something we need to review and consider.

COUNCIL MEMBER REPORTS

TERRIE: We will consider adopting the Pre-Disaster Mitigation Plan at our January council meeting. After it is approved, we can apply for some grant funding. I would like to get some backup generators for the water system and where needed in the city.

MAYOR: I know there are some grants out there with matching fund scenarios. Lewiston has the same concern we have.

JEREMY: Cherry Creek is our main water source. It is mainly a gravity flow system. If damage occurs to the springs and the pump cannot pump, we will not have any water in town.

MAYOR: An earthquake will happen. Piping will be damaged. A backup generator is needed. If we cannot turn the pump on, we cannot supply water even in an emergency situation.

TERRIE: I have been attending the monthly meeting of the Cache Emergency Responder's group. They are talking about strategic planning. Vulnerabilities are being reviewed. A lack of generators is a big concern. Risk assessments are being done on water and sewer systems.

CHERYL: I would like to read a Christmas card from Lora Smith.

The Christmas card thanked the council and mayor for supporting the library. Jeremy was thanked for his additional support during this year in regards to COVID-19. The staff appreciates the Christmas bonus.

MAYOR'S REPORT

MAYOR: This year has been full of many abnormal situations. I would ask everyone to remember to be kind. Many people are struggling in life right now. Life is stressful. I sense this in most of the meetings I attend. I have been involved in many controversial meetings the last while because emotion was involved. The people in these meetings are people I get along with and have not had problems with in the past. Things are being made controversial even when they are not. I want to thank each of you for being able to recognize the strengths of each other. I ask Jeremy all the time to continually thank the staff. I received a phone call from an employee thanking us for caring about the

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employees. I know we each care for one another. We can have differences and still get along. The reality is we are a small community and need each other even when we disagree on things. I hope we all appreciate what we have here in the city. Merry Christmas. Our next council meeting will be on January 19th.

A motion to adjourn and pay bills was made by Terrie, seconded by Lyle, and the vote was unanimous.

Yes Vote: Peck, Crafts, Bair, Wierenga

No Vote: None

Absent: Thatcher

Adjournment at 7:57 P.M.

RICHMOND CITY CORPORATION

Jeffrey D. Young, Mayor

ATTEST:

Justin B. Lewis, City Recorder