

**RICHMOND CITY COUNCIL**

**AUGUST 17, 2021**

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Tuesday, August 17, 2021. The meeting began at 7:30 P.M.; Mayor Jeffrey Young was in the chair. The opening remarks were made by Mayor Young.

The following Council Members were in attendance: Tucker Thatcher, Cheryl Peck, Kelly Crafts, Lyle Bair, and Terrie Wierenga.

City Administrator Jeremy Kimpton, City Engineer Darek Kimball, City Recorder Justin Lewis, and City Treasurer Christine Purser were also in attendance.

VISITORS: Bryce Goodin, John Gilbert, Amber Ervin, Vern Fielding

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JULY 20, 2021**

\*\*\*A motion to approve the city council meeting minutes from the July 20, 2021 City Council meeting was made by Terrie, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Peck, Crafts, Bair, Wierenga

No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY BRYCE GOODIN FOR APPROVAL OF THE PRELIMINARY PLAT FOR THE CITY CREEK SUBDIVISION, A (16) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 150 SOUTH 300 WEST. ZONED RMD (RESIDENTIAL MEDIUM DENSITY).**

**JUSTIN:** The planning commission reviewed the request. All of the frontage requirements have been met. The staff and planning commission are happy there are not any cul-de-sacs. There was a concern about the dedication of land where 300 West will be constructed from 200 South to 100 South. We have the recorded plat from 2011 which shows the land has been dedicated to Richmond City. At that time, 48 feet was dedicated to Richmond City. Legal counsel reviewed the proposed road and stated we are okay to proceed with the road. There are not any issues as the road is not being constructed on the neighbor's property as a person stated in the meeting. There is an existing home on proposed Lot 16; therefore, there would be 15 new building lots. This is the preliminary plat. The final plat will come back before the council at a future date.

**MAYOR:** The majority of the parcel has been zoned RMD since the mid 1970's. I remember when we talked about the 300 West Road in 2011. We specifically talked about the future road when the Robinson family created one new building lot. I am glad we got this put in place then, so previous agreements would be honored such as the land being dedicated for the new road. When things aren't recorded, they become problematic like a road issue we have in a subdivision in the north end of town. I am glad this one is recorded and clear.

**JUSTIN:** After the preliminary plat is adopted, it goes to J-U-B Engineers for review as well as legal counsel of the city.

**TUCKER:** Darek, do you have any concerns?

**DAREK:** We reviewed the plan and asked for some changes to be made. All of our concerns have been addressed.

\*\*\*A motion to approve the Preliminary Plat for the City Creek Subdivision, a (16) lot/unit subdivision located at approximately 150 South 300 West was made by Tucker, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Peck, Crafts, Bair, Wierenga

No Vote: None

**MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.**

**JUSTIN:** The audit will be happen in September and most likely be presented to the city council in November. We received a substantial amount of Franchise Tax in July. We received \$74,098. My understanding is this was from an audit which was done by the Utah State Tax Commission. A local company had not been properly charged, and the amount they owed was collected. Moving forward, the issue has been resolved. We received \$165,868 in ARPA Funds. This is the first of two deposits of these funds. These are federal funds to be used for water and sewer infrastructure projects or broadband. Jeremy and I are still waiting for final information on what are allowed and not allowed with these funds. We will be bringing a proposal back to the council at a future date of what projects we would like to utilize these funds on. The library received a donation of \$1,000. The annual automobile and general liability insurance are paid in July of each year, so you will see that expense in each department. We have new equipment on order and have had it on order for months, but we still don't have any idea when any of it will arrive.

**MAYOR:** I know Lewiston had a truck on order and never received it.

**JEREMY:** We ordered a new truck back in February or March. We had a delivery date, and then it was cancelled. We still don't know when we will receive the new half ton truck.

**JUSTIN:** I am going to let the mayor fill everyone in on some things happening at the Cub River Sports Complex.

**MAYOR:** On Saturday, September 11<sup>th</sup>, the LDS Church (The Church of Jesus Chris of Latter-Day Saints) is scheduling a day of service. It is not just in the city but everywhere. Many different organizations are involved. The United Way does an Annual Day of Caring. All of these groups are trying to coordinate a weekend of service. The LDS Church approached Richmond City and Lewiston City about doing some service at the Cub River Sports Complex. They want to upgrade the sports fields. There is a major thistle problem which is being treated by professionals. There are sprinkler issues as well. Some donors are willing to contribute funds to help revitalize a couple of the baseball fields. Participation in youth baseball is increasing. They want to dig out the existing sand and bring in some professional sand from Salt Lake City. The entire sprinkler system would be reviewed and repaired. A professional landscaper and sprinkler repair person will be helping in this regard. Another project would be painting the "NC" on the hill east of the city. I am not sure the last time it was restored. The point behind the 9/11 projects is to get people to come together and do some projects. This is something which will be considered annually. The agreement between all parties involved in the sports complex needs to be redone. It has been a long time since it was reviewed. The LDS Church is part of the agreement because they were granted access to the sports fields one night per week in the agreement. This is going to be the start of some projects to revitalize the grounds. We need to get rid of the weeds. The grounds need to be fertilized. It has the potential to be the best facility in the north end of the valley. I would like to ask the council for permission to apply with Lewiston in a joint application for RAPZ Tax funding in 2022. The intent would be to finish revitalizing the soccer and baseball fields. They have always been multi-use fields. Lewiston supports a joint application. I know it is early to consider as the application period won't happen until the spring of 2022. Our last joint application was for some portable grandstands. We have done some very positive projects in the past together.

**TERRIE:** Is there a need for more portable grandstands?

**MAYOR:** We found out the county has two sets of portable grandstands. There was some confusion when they called and asked to borrow ours. They were told, "No," by mistake. This has been corrected for the future. They will borrow ours, and we will borrow theirs as needed. This would allow us two additional sets of bleachers for Black & White Days.

**TERRIE:** I am in favor of working with Lewiston on this.

**MAYOR:** When you go out there, you will notice it is very dry. There are some boundary line issues out there. The area has now been surveyed. All of our sprinkler boxes are on private property. The boxes will need to be relocated onto our property. An agreement will be put in place to resolve all of the boundary line issues. Some of the areas were off by as much as ten to fifteen feet. Everyone involved is working together to get this completed. We are all making a compromise. We will lose some land which is part of a hill.

**VERN FIELDING:** Are there plans for a road and parking on the east side?

**MAYOR:** Yes. Lewiston is in the process of putting a new well and tank on the north end of the property. They are going to improve the entire area. They are going to put a new road on the north end of the grounds and are considering the east side as well. Parking around the entire complex will be considered long term.

**VERN:** Do you have highway access on the east side?

**MAYOR:** Yes. We have legal access onto the state road. We will be sending out a notification about the service event. Anyone can be involved. We have volunteered the use of some of our equipment.

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**JUSTIN:** We collected \$23,958 in water impact fees in July and sold a portion of the old SCADA system for \$5,000. We collected sewer impact fees in the amount of \$4,307. There is a scheduling conflict for the September 21<sup>st</sup> city council meeting, and we would like to reschedule to September 14<sup>th</sup> if possible.

**MAYOR:** Since none of the council has any issues, we will proceed that way and hold the September council meeting on the 14<sup>th</sup>.

**COUNCIL MEMBER REPORTS**

**TERRIE:** Just a reminder about the CVTD (Cache Valley Transit District) rodeo tomorrow from 10:30 AM until 1:30 PM Lunch will be served. You can drive a bus if you want. I am on the Planning and Service Committee. Three studies are being worked on right now.

**MAYOR:** Is the stop in front of the Relic Hall permanent? It was made when they changed the route around to run north on State Street.

**TERRIE:** The route change is most likely permanent because it is easier getting on the highway at the signal light.

**MAYOR:** Can you find out if there will be a building or shelter at the Relic Hall long term?

**TERRIE:** The results of a recent study showed the building and permanent location might be relocated to 193 South State as the study suggests that is the best location.

**MAYOR'S REPORT**

**MAYOR:** The sheriff's office has provided us a drop box for people to dispose of pharmaceuticals. Needles cannot be placed in the drop box, just prescription drugs. It is a lock box. The sheriff's office will dispose of the pills. We will make it secure, and then it will be opened up for people to deposit their items into. We will let people know in a future newsletter. It is free of charge. The city party is on Friday, September 10<sup>th</sup>, starting at 6:00 PM

**KELLY:** The rides will start at 5:00 PM, and dinner is at 6:00 PM.

**MAYOR:** At dark, we will have a fireworks show. The fireworks will be lit from the Black & White Days field area.

**KELLY:** All other items have been coordinated, and we are ready to go.

\*\*\*A motion to adjourn and pay bills was made by Terrie, seconded by Lyle, and the vote was unanimous.\*\*\*

Yes Vote: Tucker, Peck, Crafts, Bair, Wierenga

No Vote: None

Adjournment at 8:00 PM.

**RICHMOND CITY CORPORATION**

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Jeffrey D. Young, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder